

Friday 19 Nov 2021

**CIRCULAR No. 46/2021**

Dear Member,

**RELOCATION OF FOREIGN EMPLOYMENT DIVISION, DLIR,**  
**TO IMMIGRATION OFFICE**

Following on from our previous Circular (#45) regarding the closure of the Work Permit Division during the Festive Season 2021/2022, we inform that the Foreign Employment Division, DLIR, will be relocating to their new office at the **Immigration and Citizenship Services Authority Office (ICA)** commencing **Monday 22 November 2021 to Monday 06<sup>th</sup> December 2021**. The physical address of the new office is:

**Central Government Office, Ground Floor (Tower A)**  
**Melanesian Way**  
**Waigani Drive, NCD**  
**Papua New Guinea**

The DLIR and ICA inform, in a joint statement, that the Foreign Employment Division will recommence normal business on **Wednesday 12 January 2022** from their new office at the ICA.

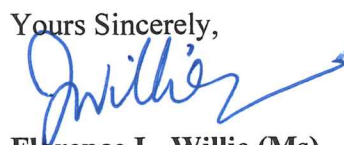
We attach, for your further information, a newspaper clip of a notice in the Post Courier by DLIR and ICA announcing the move.

If you have further questions, please do not hesitate to contact the Federation Office. You can also contact the DLIR directly on the following addresses.

- **Mr Silas Bokowi**, Executive Manager, Employment Promotion and HRD on –  
Email: [sbokowi@workpermits.gov.pg](mailto:sbokowi@workpermits.gov.pg)
- **Ms Lucy Hembendi**, Acting Division Manager on –  
Email: [lhembendi@workpermits.gov.pg](mailto:lhembendi@workpermits.gov.pg)

Thank you for your attention.

Yours Sincerely,



**Florence L. Willie (Ms)**  
**Executive Director**



Department of Labour & Industrial Relations



# JOINT PUBLIC NOTICE

This Public Notice serves to inform all Stakeholders, Employment Agents, Clients and the General Public that the Foreign Employment Division Office will close for business to the public on Friday 19th November 2021.

During the shutdown period, all Employers are encouraged to submit all outstanding work permit applications on or before 19/ 11/ 2021 to avoid any unforeseen inconvenience.

This notice also serves to inform that the Foreign Employment Division (FED) Staff, Assets and the Work Permit System will be relocating to Immigration & Citizenship Service Authority within a period of two week commencing Monday 22/11/2021 to Monday 06/12/2021.

The Foreign Employment Division will recommence normal business on Wednesday 12 January 2022 at the Office of Immigration & Citizenship Service Authority at the Central Government Office, Waigani.

A formal ceremony will subsequently follow at the Central Government Office on Tuesday 07/12/2021 for the Prime Minister and the Minister for Immigration and Border Security and the Minister for Labor and Industrial Relation with relevant Department Heads to announce and launch the merger of the Foreign Employment Division with Immigration and Citizenship Service Authority.

We apologize for any inconvenience that may be caused as a result of the relocation of the Foreign Employment Division to Immigration and Citizenship Service Authority

A handwritten signature in black ink, appearing to read 'George Taunakekei'.

**Mr. George Taunakekei**  
Acting Secretary  
Department of Labour &  
Industrial Relations

A handwritten signature in black ink, appearing to read 'Stanis Hulahu'.

**Mr Stanis Hulahu**  
Chief Migration Officer  
Immigration & Citizenship  
Service Authority