



PAYROLL SERVICES

Vanguard International provides efficient comprehensive services for:

Prompt and accurate payroll processing

Timely SWT, Superannuation reporting and payments

Efficient Master File set up, maintenance and up-keep of employee details

Management reporting of leave entitlements (AL, LSL)

Affordable Payroll Service Rates

Our Payroll Processes are:

- **TIMELY SUBMISSION OF TIME-SHEETS**
- **VERIFICATION OF TIME-SHEETS**
- **PAYROLL PROCESSING**
- **PAY ADVICE TO EMPLOYEES**
- **INVOICING TO CLIENTS**

Citizens

- Payroll
- Statutory SWT & Superannuation Returns
- Termination pay calculations
- Annual Statement of Earnings

Non-Citizen

- Payroll
- Statutory SWT Returns
- Annual Statement of Earnings for offshore jurisdictions

Looking for Professional Service?

CONTACT VANGUARD!

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