



**ICA**  
PAPUA NEW GUINEA  
PROTECTING BORDERS & PROMOTING PROSPERITY

## OFFICE OF THE CHIEF MIGRATION OFFICER

### PUBLIC NOTICE

This Public Notice serves to inform our valued client and the general public that the Passport Centre at Koitachi Haus located in NCD at Gordons along Poreporena Highway will be open for business effective as of Monday 12<sup>th</sup> October 2020.

The reopening of the Passport Centre is due to the recent announcement made by the Controller on the uplift of certain restrictions in the country.

In view of the above, we will maintain the current business for the following services provided at the Passport Centre as outlined below.

#### **Lodgment of PNG Passport Application and other related Travel Document/s**

All lodgments of PNG Passports applications **MUST** be sent via email for pre – screening prior to lodgment of the original application/s to the following email address:

- [clientservices@immigration.gov.pg](mailto:clientservices@immigration.gov.pg)
- [passports@immigration.gov.pg](mailto:passports@immigration.gov.pg)

Once clearance is given via email, you will be directed to lodge the original application/s at the Passport Centre on the following lodgment days and time:

- Mondays, Wednesdays and Fridays
- Between 08:30am – 12:00 and 13:00 – 15:00

No application/s will be accepted by the counter officer/s without prior clearance granted via email. Officer/s soliciting and asking for favors during the course of their duty must be reported through the email addresses provided for appropriate actions.

Effective as of the date of this Public Notice, all clients are informed to take note, of this notice and adhere to the measures provided to help us help you and together we prevent the possible spread of COVID 19Virus that can spread as a result of movement of staff and clients dealing with passport matters.

**Authorized by**

**Robert Barra Kennedy**  
Acting Chief Migration Officer