

POSITION DESCRIPTION

WaterAid PNG

AM9060 - Country Director - Programs

WaterAid is an international non-governmental organization, focused on water, sanitation and hygiene. WaterAid's vision is of a world where everyone has access to safe water and sanitation. Our mission is to transform lives by improving access to safe water, sanitation and hygiene (WASH) in the world's poorest communities. WaterAid works with partners to maximise its impacts for policy change/influence.

WaterAid has been operating in Papua New Guinea since 2004, working with local partners and the government to increase access to gender sensitive, socially inclusive water, sanitation and hygiene (WASH) services. WaterAid PNG's geographic focus is in the National Capital District, Central Province in the Southern Region and East Sepik Province, with potential to expand.

This is an exciting and rewarding executive management opportunity based in Port Moresby.

COUNTRY DIRECTOR – PROGRAMS

The Country Director, Programs collaborates with the Country Director, Operations and is responsible for all operational aspects of WaterAid's activities in PNG including finance, administration and people, program management, program design, quality and monitoring, business development and external stakeholder management.

Key Responsibilities:

- Lead the development, implementation and quality management of the country strategy to maximize impact for people's access to Water, Sanitation and Hygiene
- Ensure all programs are designed using WaterAid's design methodology and have clear implementation plans and are effectively implemented in line with WaterAid's Quality Program Standards
- Lead Business Development to ensure that potential new programs align with programming insights
- Maintain connections with the Regional Policy and Programs Team to identify opportunities for joint activities to increase WaterAid's impact on its strategic objectives, through research collaborations
- Ensure cross cutting issues are addressed through WaterAid PNG strategies, plans and programs
- Ensure country office policies, procedures, guidelines and risk registers are in place, updated and disseminated
- Ensure program plans are effectively implemented in line with WaterAid's Quality Program Standards
- Ensure the efficient and proper use of funds, supporting team in the development and management of their program budgets
- Support the development of WaterAid PNG staff and build their capacity to take on further leadership responsibilities.

Expected Competencies:

- Bachelor's degree in Arts, Social sciences or related field (post-graduate qualifications is desirable)
- Minimum 10 years work experience in a similar role
- Experience in monitoring, evaluation and learning in the community or international development sector (WASH sector)
- Experience leading cross-cutting issues such as gender equality and social inclusion, climate change and sector strengthening into development projects
- Experience in drafting of organisation and donor program reports
- Experience in using different monitoring and evaluation theories and practices, including both qualitative and quantitative approaches
- Knowledge of theory of change and how to use data and evidence to improve practice
- Knowledge of good practice capacity building approaches and skills to implement

- Understanding of gender equality and social inclusion issues in the PNG context and good practice approaches to addressing these
- Understanding of climate change and its impacts in the PNG WASH context
- Liaising with diverse stakeholders, including people with disabilities and marginalised groups
- ‘Can do’ attitude and approach
- Ability to prioritise and manage competing demands
- Excellent negotiation, organisational and time management skills
- Excellent relationship-building and networking skills
- Commitment to collaboration, respect, integrity, innovation, accountability and courage.

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Complete the online application form and attach the following - updated CV and details of three (3) referees with current contact details.

Full Positions Description (PD) can be requested via email jobs@vanguard.com.pg alternatively, call (+675) 7500 7500.

Applications close COB Friday, 02 August 2024

Only shortlisted applicants will be contacted

To apply for this position:

- Download and complete the Application Form from <https://vanguard.com.pg>.
- Email the application to jobs@vanguard.com.pg together with a copy of your CV in MS Word format.

Note: Do not include copies of any other documents. You will be asked to provide the originals of certificates etc if you are selected for Interview