

## **POSITION DESCRIPTION**

Datec PNG Ltd

### **AM9049 - Financial Controller**

Datec is the largest end-to-end information and communications technology (ICT) solutions and services provider in Papua New Guinea, specializing in providing innovative solutions and valued services to businesses and communities. Datec's business has been built on sound business practices over many years and a strong affiliation with some of the largest technology vendors in the world.

Applications are invited from experienced and qualified professionals for this exciting and rewarding executive management opportunity based in Port Moresby.

### **FINANCIAL CONTROLLER**

The Financial Controller is responsible for directing financial activities of Datec and its branches in accordance with board directives and corporation charter.

#### **Key Responsibilities:**

- Establish or recommend to management major corporate economic strategies, objectives and policies for the company
- Prepare reports which summarize and forecast company business activity and financial position in areas of income, expenses and earnings based on past, present and expected operations
- Direct preparation of budgets, review budget proposal and prepares necessary supporting documentation and justification
- Advise management about insurance coverage for protection against property losses and potential liabilities
- Provide management with timely reviews of organization's financial status and progress in its various program and activities
- Attend to all statutory compliance, annual audit and regulatory affairs matters.

#### **Expected Competencies:**

- Bachelor's Degree in Accounting with major in Financial or Management Accounting or equivalent
- Minimum of 5 years' experience in a similar position, preferably in the information technology environment
- Minimum 3 years' experience in a managerial position within a medium to large scale operations.

**This position is open to both PNG Citizens and Non-Citizens.**

### **APPLY NOW**

Please visit our website: <https://vanguard.com.pg/vacancies/>

Applicants are encouraged to request the full PD from our office for review before applying.

Complete the online application form and attach the following - updated CV and details of three (3) referees with current contact details.

For more information email [jobs@vanguard.com.pg](mailto:jobs@vanguard.com.pg) alternatively, call (+675) 7500 7500.

**Applications close COB Friday 12<sup>th</sup> July 2024**

*Only shortlisted candidates will be contacted*

To apply for this position:

- Download and complete the Application Form from <https://vanguard.com.pg>.
- Email the application to [jobs@vanguard.com.pg](mailto:jobs@vanguard.com.pg) together with a copy of your CV in MS Word format.

**Note: Do not include copies of any other documents. You will be asked to provide the originals of certificates etc if you are selected for Interview**