

## **POSITION DESCRIPTION**

Datec PNG Ltd

### **AM9047 - Chief Executive Officer**

Datec is the largest end-to-end information and communications technology (ICT) solutions and services provider in Papua New Guinea, specializing in providing innovative solutions and valued services to businesses and communities. Datec's business has been built on sound business practices over many years and a strong affiliation with some of the largest technology vendors in the world.

Applications are invited from experienced and qualified professionals for this exciting and rewarding executive management opportunity based in Port Moresby.

### **CHIEF EXECUTIVE OFFICER**

The Chief Executive Officer is responsible for planning, organizing, directing and controlling the operations and resources of the organization on behalf of the proprietors for the growth and profitability of the company and its subsidiaries both in and out of Papua New Guinea.

#### **Key Responsibilities:**

- Ensure all costs and profit centres including sales & marketing, service, distribution and administration operate in a consistent manner with the company's strategic and annual operating objectives
- Monitor trends and advise the Board on all matters relating to company performance, industry and competitive environment, significant changes in product availability, competition and related matters
- Oversee negotiation of major contracts and other legal commitments of the company
- Ensure that operational activities comply with legal and ethical requirements of the board
- Coordinate the activities of all functional areas, maintain staff morale and cooperation between business units.

#### **Expected Competencies:**

- Bachelor's Degree in Business Administration, Commerce (Computing) or equivalent
- Post Graduate Degree in any Computer Course
- Minimum 5 years' experience in information technology environment
- Minimum 3 years' experience in managing medium to large scale organization.

**This position is open to both PNG Citizens and Non-Citizens.**

### **APPLY NOW**

Please visit our website: <https://vanguard.com.pg/vacancies/>

Applicants are encouraged to request the full PD from our office for review before applying.

Complete the online application form and attach the following - updated CV and details of three (3) referees with current contact details.

For more information email [jobs@vanguard.com.pg](mailto:jobs@vanguard.com.pg) alternatively, call (+675) 7500 7500.

**Applications close COB Friday 12<sup>th</sup> July 2024**

*Only shortlisted candidates will be contacted*

To apply for this position:

- Download and complete the Application Form from <https://vanguard.com.pg>.
- Email the application to [jobs@vanguard.com.pg](mailto:jobs@vanguard.com.pg) together with a copy of your CV in MS Word format.

**Note: Do not include copies of any other documents. You will be asked to provide the originals of certificates etc if you are selected for Interview**