

POSITION DESCRIPTION

PNG Immigration & Citizenship Service Authority

AM9042 - Chief Migration Officer

The **Papua New Guinea Immigration & Citizenship Service Authority (PNGICSA)** is responsible for managing Papua New Guinea's borders in relation to the movement of persons into and out of the country. This work includes visa processing, integrity checking and compliance and enforcement activities. In addition, the PNGICSA is responsible for assessing and issuing applications for PNG Passports and supporting the Citizenship Advisory Committee in relation to application for PNG Citizenship.

The Government is seeking a highly qualified and experienced executive to provide leadership and strategic policy directions to Papua New Guinea Immigration and Citizenship Service Authority. This position is based in Port Moresby.

Chief Migration Officer - Executive Level 5

The Office is responsible for providing overall leadership, strategic direction and governance to the Authority which administers the Migration Act, Passport Act and Citizenship Act and their associated regulations. The Chief Migration Officer is fully responsible and accountable for implementing reforms in the Authority and ensuring qualified, experienced, skillful, knowledgeable, disciplined and healthy workforce are employed on needs basis.

Expected Competencies:

- Master's Degree in Political Science, International Relations, Law, Industrial Relations, Business Administration or Public Administration from recognized institutions
- At least 10 years proven track record of successful programs completed with a strong integrity and reputation of personal success and organizational success
- Knowledgeable in Government Systems, procedures and practices, organizational policies and enabling legislation Public Finances (Management) Act and Public Services (Management) Act and other relevant legislation
- Well versed with the Government's Ethics & Values Based Executive Management and Leadership Capability Framework and the Gender Equity & Social Inclusion Policy.

"The National Public Service is an equal opportunity employer and encourages both men and women to apply"

APPLY NOW

Please visit our website: <https://vanguard.com.pg/vacancies/>

Complete the online application form and attach the following documents;

- Expression of Interest Letter
- Updated CV
- 2 signed copies of the applications. Application sent by email before closing date must be followed up immediately with a full written application
- Police clearance obtained from Fraud and Anti-Corruption Office (*must be within the last 6 months and up to date*)
- Medical clearance obtained from recognized medical practitioners authorized by the Secretary for Department of Health
- Two (2) Character References and Two (2) Professional References from previous employers confirming managerial competence and achievements (*must be within the last 2 years*).

A copy of the National Gazette with full details of the job specifications can be obtained via email jobs@vanguard.com.pg alternatively, call (+675) 7500 7500.

Applications close COB Friday, 28th June 2024

Only shortlisted applicants will be contacted

Authorized by:

DR. ERIC KWA, PhD
Chairman

Immigration & Citizenship Advisory Board

To apply for this position:

- Download and complete the Application Form from <https://vanguard.com.pg>.
- Email the application to jobs@vanguard.com.pg together with a copy of your CV in MS Word format.

Note: Do not include copies of any other documents. You will be asked to provide the originals of certificates etc if you are selected for Interview