

POSITION DESCRIPTION

Altitude Holdings Limited

AM9032 - Project Manager

Altitude Holdings Limited is a nationally owned company established recently with current operations in the civil construction and expanding to venture into Commercial Agriculture and Real Estate.

Applications are invited from qualified and experienced professionals for this executive position based in Goroka and Port Moresby.

PROJECT MANAGER

The Project Manager is responsible for planning and overseeing construction projects from start to completion.

Key Responsibilities:

- Plans all phases of the construction lifecycle from initiation to completion
- Obtains all necessary regulations and permits
- Makes sure projects are aligned with agreed-upon plans
- Manages construction supervisors and oversees their work
- Communicates with clients and delivers project progress reports
- Develops and adheres to the budget, timeline, and quality control plan
- Uses scheduling software to update schedules, track progress, and document project progression
- Ensures that all local, state, and national codes and regulations and safety precautions are followed
- Liaise with various stakeholders, including clients, consultants, sub-contractors, suppliers, public and government agencies, and other key stakeholders
- Report directly to Operational Manager.

Expected Competencies:

- Bachelor's Degree in Civil Engineering, Project Management or relevant recognized qualifications
- Proven ability to manage teams and oversee day-to-day operations
- Strong written and verbal communication abilities
- Has the relevant educational requirements in project management field
- Familiarity with use of MS Projects software to track progress and provide weekly updates
- Strong attention to deadlines and budgetary guidelines
- Highly organized with attention to details on specifics to ensure compliance is met at project site
- Proven success working with all levels of management
- Ability to work with multiple projects
- Computer Literate with excellent MS Proficiency.

This position is open to PNG citizens only.

APPLY NOW

Please visit our website: <https://vanguard.com.pg/vacancies/>

Follow the instructions to complete the online application form and attach the following: An updated CV, including details of three (3) referees with current contact details.

For more information or to request a full Position Description email jobs@vanguard.com.pg alternatively, call (+675) 7500 7500.

Applications close COB Friday, 17th May 2024

Only shortlisted candidates will be contacted

To apply for this position:

- Download and complete the Application Form from <https://vanguard.com.pg>.
- Email the application to jobs@vanguard.com.pg together with a copy of your CV in MS Word format.

Note: Do not include copies of any other documents. You will be asked to provide the originals of certificates etc if you are selected for Interview