

## **POSITION DESCRIPTION**

Altitude Holdings Limited

### **AM9029 - Managing Director - Altitude Holdings Ltd**

**Altitude Holdings Limited** is a nationally owned company established recently with current operations in the civil construction and expanding to venture into Commercial Agriculture and Real Estate.

Applications are invited from qualified and experienced professionals for this executive position based in Goroka and Port Moresby.

### **MANAGING DIRECTOR**

The Managing Director is responsible for the operation, control and monitoring and the growth of the company by controlling and overseeing all business operations, resources and future business ventures.

#### **Key Responsibilities:**

- Develop and execute the company's business strategies in order to attain the goals of the board and shareholders
- Provide strategic advice to the board and Chairperson so that they will have accurate view of the market and the company's future
- Prepare and implement comprehensive business plans to facilitate achievement by planning cost-effective operations and market development activities
- Ensure company policies and legal guidelines are communicated all the way from the top down in the company and that they are followed at all times
- Communicate and maintain trust relationships with shareholders, business partners and authorities
- Oversee the company's financial performance, investments and other business ventures
- Delegate responsibilities and supervise the work of executives providing guidance and motivation to drive maximum performance
- Read all submitted reports by lower rank managers to reward performance, prevent issues and resolve problems
- Act as the public speaker and public relations representative of the company in ways that strengthen its profile
- Analyze problematic situations and occurrences and provide solutions to ensure company survival and growth
- Report to Board of Directors.

#### **Expected Competencies:**

- Bachelor of Science / Bachelor of Art in Business Administration or relevant field; Master of Science / Master of Arts will be preferred
- Proven experience as Managing Director or similar executive management role
- Demonstrable experience in developing strategic and business plans
- Good knowledge and understanding of market changes and forces that influence and impact the company's operations
- In-depth understanding of corporate finance and measures of performance
- Familiarity with corporate law and management best practices
- Experience and knowledge of crisis management
- Excellent organizational and leadership skills
- Excellent communication, interpersonal and presentation skills
- Outstanding analytical and problem-solving abilities.

**This position is open to PNG citizens only.**

**APPLY NOW**

Please visit our website: <https://vanguard.com.pg/vacancies/>

Follow the instructions to complete the online application form and attach the following: An updated CV, including details of three (3) referees with current contact details.

For more information or to request a full Position Description email [jobs@vanguard.com.pg](mailto:jobs@vanguard.com.pg) alternatively, call (+675) 7500 7500.

**Applications close COB Friday, 17<sup>th</sup> May 2024**

*Only shortlisted candidates will be contacted*

To apply for this position:

- Download and complete the Application Form from <https://vanguard.com.pg>.
- Email the application to [jobs@vanguard.com.pg](mailto:jobs@vanguard.com.pg) together with a copy of your CV in MS Word format.

**Note: Do not include copies of any other documents. You will be asked to provide the originals of certificates etc if you are selected for Interview**