

## **POSITION DESCRIPTION**

PNG Ports Corporation Limited

### **AM9023 - Chief Operations Officer (Re-advertisement)**

**PNG Ports Corporation Limited (PNGPCL)** is a premier maritime service company in Papua New Guinea and is the largest port operator in the South West Pacific, outside Australia and New Zealand.

PNGPCL continues to develop the capacity of its workforce to deliver high quality service to all stakeholders and is committed to attracting the highest calibre of professionals who can make a difference to the organization. PNGPCL provides a positive work environment and rewards employees who contribute to business success.

Applications are invited from qualified and experienced professionals for this executive position based in Port Moresby, Papua New Guinea.

### **CHIEF OPERATIONS OFFICER**

Reporting to the Office of the Chief Executive Officer, the Chief Operations Officer (COO) is responsible for managing the functions of the Operations Division and providing overall leadership and strategic direction across the company as well managing the operational and business functions of its 16 Ports throughout the country.

#### **Key Responsibilities:**

- Ensure that berthing, discharge, loading and clearing of international and domestic vessels are carried out in the most efficient, timely, cost-effective manner in all PNGPCL Ports
- Provide accurate and cost-effective revenue and expenditure budgets
- Liaise closely with Infrastructure Division and ensure that all operational equipment and facilities at each Port are maintained to be fully functional at all times
- Provide leadership, facilitation and guidance to all operational functions and develop or set the Divisional Business Plans and KPIs for the Operations Division
- Provide leadership in exploring strategic partnerships in the resources sector to generate new business opportunities
- Provide leadership in the management of terminal operating arrangements for the ports of Lae and Motukea
- Provide leadership in the management of the Caution Bay contract with the PNG LNG Project and other upcoming and similar contracts that is critical to PNGPCL's operation
- Provide leadership to PNGPCL Policy and Strategic Directions, promoting a positive productive PNGPCL working culture
- Ensure the department operates within the required operational standards, policies, procedures, systems and processes
- Maintain liaison with all stakeholders on matters relating to Port developments; and
- Ensure all management reports and PNGPCL Board Papers are accurate and timely

#### **Qualifications & Experience:**

- Tertiary qualification in business, management, maritime or a related field acceptable to port and maritime sector or associated industries. Post-graduate qualification is desirable
- At least 15 years' experience in a similar role with experience in managing projects simultaneously
- Sound knowledge of Harbours Act, IPBC Act, ICCA Act and Ports Regulatory Contract
- Good knowledge of PNG Legislative framework and Labour and Industrial Relations
- Excellent sector and industry knowledge related to Ports business and operations with advanced technical and operational knowledge of Port Operations
- High level people and management operations skills, including strategic planning, implementation, project management skills and problem-solving skills
- High level in project management, leadership and motivational skills and qualities; and
- Excellent written, oral communication and negotiation skills.

## **APPLY NOW**

Please visit our website: <https://vanguard.com.pg/vacancies/>

Complete the online application form and attach the following - updated CV, including details of three (3) referees with current contact details.

For more information or to request a full Position Description email [jobs@vanguard.com.pg](mailto:jobs@vanguard.com.pg) alternatively, call (+675) 7500 7500.

**Applications close COB Friday, 3rd May 2024**

*Only shortlisted applicants will be contacted*

To apply for this position:

- Download and complete the Application Form from <https://vanguard.com.pg>.
- Email the application to [jobs@vanguard.com.pg](mailto:jobs@vanguard.com.pg) together with a copy of your CV in MS Word format.

**Note: Do not include copies of any other documents. You will be asked to provide the originals of certificates etc if you are selected for Interview**