

POSITION DESCRIPTION

Independent Commission Against Corruption

AM8089 - Deputy Director, Engagement & Awareness

The **Independent Commission Against Corruption (ICAC)** was established by Part VIII Division 3 of the Constitution and the Organic Law on the Independent Commission Against Corruption 2020 (OLICAC). The purpose of the ICAC is to contribute to preventing, reducing, and combating corruption in collaboration with other agencies. Applications are invited from qualified and experienced professionals for this role based in Port Moresby.

Deputy Director – Engagement & Awareness

This role will report to the Director Communications and will be responsible for managing the daily operations of the Commission and ensures that all plan anti-corruption awareness programs and communication initiatives and activities are in accordance with the functions of the ICAC.

Key Responsibilities:

- Responsible for the effective and efficient performance of the ICAC's awareness programs
- Plan and develop a work plan for Engagement and Awareness team to deliver against the ICAC's Corporate or Strategic Plans
- Identify key priority activities and consolidate into the Communications branch work plans and strategies in alignment with the overall division plans and strategies. Prepare and oversee budgets as required, for the delivery of engagement and awareness programmes
- Ensure that there is effective alignment and coordination between the activities of Engagement and Awareness team and the wider Communications team
- Manage staff performance, to ensure a collaborated team effort from staff in undertaking the team's work and ensure delivery within the targeted timelines and budget
- Provide engagement and awareness related advice to the Director Communications Executive Director of Prevention and Engagement, and the Commissioners
- Provide advice and recommendations on anti-corruption practices and policies, both internal and external
- Ensure the staff of the Engagement and Awareness team understand and comply with the internally established systems, processes and guidelines and understand their responsibilities in contributing towards delivery of the branch's work plan and goals
- Lead and coordinate the development and implementation of awareness initiatives, ensure effective dissemination of education and prevention materials to targeted audiences and ensure feedback of activity and or event back to the team
- Lead and coordinate the development of relevant message content for specific target audiences in accordance with ICAC strategies
- Monitor and provide information on corruption trends at the regional and international level and provide suggestions on intervention initiatives to deter corruption
- Develop and maintain productive working relationships and partnerships with other agencies and bodies, both public and private sector, including development agencies, academia, media, community groups, civil society and the private sector
- Coordinate with development partners or other key stakeholders or partners in delivering awareness programmes or campaigns
- Encourage staff development and support organizational improvement through, on-the-job and other relevant training, and coaching to build team capability
- To the extent possible, ensure effective integration of the work of the Engagement and Awareness team into the intelligence and investigation work of the commission
- Work across the Prevention and Engagement Division in the development, organization and dissemination of anti-corruption knowledge, education, awareness products and campaigns, including the effective capacity building programmes and their implementation for different target groups

- Carry out other duties as required by the Commission.

Expected Competencies:

- Bachelor`s Degree qualification in related to corruption, prevention, communication or stakeholder engagement in Law, Business Studies, Social Sciences, Journalism, Economics, International Relations, or related field
- Minimum of 3 years of management work experience in anti-corruption activities, communication, awareness, social engagement programmes, or good governance in the government or non-government sector
- Sound understanding of corruption, prevention, practices and experience in engaging with others on corruption related matters
- Knowledge of the PNG anti-corruption and related legislation (Organic Law on Independent Commission Against Corruption (OLICAC), Whistleblower Act, Proceeds of Crime Act (POCA), Public Service (Management) Act, (Public Finance (Management) Act, NEC procedures and operations, Leadership Code, Government Strategic Goals and Directions); National Anti-Corruption Strategy (2010 – 2030) and National Plan of Actions (2020 – 2025).

This position is open to PNG citizens only.

APPLY NOW

Please visit our website: <https://vanguard.com.pg/vacancies/>

Complete the online application form and attach the following - updated CV, including details of three (3) referees with current contact details.

For more information or to request a full Position Description email jobs@vanguard.com.pg alternatively, call (+675) 7500 7500.

Applications close COB Friday, 8th March 2024

Only shortlisted applicants will be contacted

To apply for this position:

- Download and complete the Application Form from <https://vanguard.com.pg>.
- Email the application to jobs@vanguard.com.pg together with a copy of your CV in MS Word format.

Note: Do not include copies of any other documents. You will be asked to provide the originals of certificates etc if you are selected for Interview