

## **POSITION DESCRIPTION**

Newmont

### **AM8059 - Health Advisors**

Newmont is the largest gold producer listed on the Australian Securities Exchange and one of the world's largest gold mining companies, with operations on Lihir Island, New Ireland Province, PNG and in Australia, Indonesia, Fiji and West Africa. In PNG Newmont has offices in Port Moresby and Kavieng.

Applications are invited from qualified and experienced professionals for these roles based in onsite at Lihir.

#### **HEALTH ADVISORS x4**

Reporting to the Occupational Health & Hygiene Senior Specialist, the Health Advisor will provide healthcare advice to employees in improving their lifestyle, providing support and guidance to receive the right medical care by working closely with the medical service provider and Occupational Health Hygiene. This role will be engaged for 3-6 months.

#### **Key Responsibilities:**

- Identify biometric risk clients and provide appropriate wellness advice to reduce biometrical risk
- Develop an appropriate care plan for high-risk program clients
- Support operational aspects of the LMC Preventative Health Care to meet Vanguard International and Newcrest Mining Limited requirements
- Be compliant with set clinical standards and guidelines
- Follow the procedures of data entry and data collection reporting and be mindful of client data privacy and confidentiality
- Contribute to the LMC Preventative Health education and awareness materials
  - o Continued learning and self-improvement to best fulfil the role
  - o Coordinate care with other health professionals such as onsite doctors, physiotherapists, recreational coordinators, health and rehabilitation advisors, and approved health partners for optimal programme client care
  - o Other duties as directed by the manager that contribute to the improved running of the preventative service
- Demonstrate problem-solving, analytical thinking, organizational, communication and computer skills
- Working collaboratively with ISOS for high-risk case management.

#### **Expected Competencies:**

- Diploma or Bachelor in Health Extension or Rural Medicine
- Worked in a similar role for 5 years as a Health Advisor or worked in a clinical role
- Must be a certified health professional and Registered with the Medical Board of PNG
- Be clinically competent in dealing with patients in a professional manner
- Must have sound clinical knowledge of common medical conditions in PNG, have basic life support experience with First Aid skills and can work under a pressurized environment
- Have good oral and written communication skills
- Must have some computer experience, especially Microsoft Word/Excel
- Must be willing to work on a FIFO roster (22/20) and willing to fly regularly and comply with the Travel Policies and procedures.

**This position is open to PNG citizens only.**

**APPLY NOW**

Please visit our website: <https://vanguard.com.pg/vacancies/>

Complete the online application form and attach the following - updated CV, including details of three (3) referees with current contact details.

For more information email [jobs@vanguard.com.pg](mailto:jobs@vanguard.com.pg) alternatively, call (+675) 7500 7500.

**Applications close COB Friday, 17 November 2023**

*Only shortlisted candidates will be contacted*

To apply for this position:

- Download and complete the Application Form from <https://vanguard.com.pg>.
- Email the application to [jobs@vanguard.com.pg](mailto:jobs@vanguard.com.pg) together with a copy of your CV in MS Word format.

**Note: Do not include copies of any other documents. You will be asked to provide the originals of certificates etc if you are selected for Interview**