

## **POSITION DESCRIPTION**

Classic Engineering & Construction

### **AM8058 - Senior Project Officer**

**Classic Engineering & Construction Limited** is a nationally owned civil engineering and construction company.

Applications are invited from qualified and experienced professionals for this role based in Lae.

#### **Senior Project Engineer**

Reporting to the Project Manager, the Senior Project Engineer plays a crucial role in the planning, execution, and management of engineering projects.

#### **Key Responsibilities:**

- Collaborate with project managers and other stakeholders to define project objectives, scope, and requirements
- Develop project plans, schedules, and budgets, taking into account available resources and constraints
- Identify potential risks and develop strategies to mitigate them
- Participate in the design and engineering phases of the project
- Review technical drawings, specifications, and plans to ensure they align with project goals and industry standards
- Work with a team of engineers and drafters to develop detailed engineering designs
- Collaborate with procurement teams to source materials, equipment, and services required for the project
- Ensure that materials and equipment meet project specifications and quality standards
- Manage inventory and maintain accurate records of materials on-site
- Supervise and oversee construction activities to ensure they are carried out according to project plans and specifications
- Monitor progress, resolve technical issues, and address any challenges that may arise during construction
- Ensure compliance with safety regulations and quality standards
- Implement quality control processes to verify that work is completed to specifications
- Conduct testing and inspections to ensure the integrity and functionality of project components
- Document and report on testing results and quality control measures
- Maintain accurate project documentation, including drawings, change orders, and progress reports
- Keep stakeholders informed of project status through regular updates and communication
- Prepare as-built documentation upon project completion
- Monitor project expenses and ensure they stay within the allocated budget
- Prepare cost estimates, track project costs, and provide input for financial reporting
- Collaborate with cross-functional teams, including architects, contractors, subcontractors, and other engineering disciplines
- Provide technical guidance and support to project team members
- Address technical issues and challenges that arise during the project
- Develop solutions and implement corrective actions as necessary
- Ensure the project complies with all relevant regulatory requirements, building codes, and permits.

#### **Expected Competencies:**

- Bachelor's Degree in Civil Engineering
- Minimum of 5 years' work experience in Civil Engineering construction & maintenance works
- Must be a Registered Engineer with IEPNG
- Knowledge of Procore Project Management software.

**This position is open to PNG citizens only**

## APPLY NOW

Please visit our website: <https://vanguard.com.pg/vacancies/>

Complete the online application form and attach the following - updated CV, including details of three (3) referees with current contact details.

For more information email [jobs@vanguard.com.pg](mailto:jobs@vanguard.com.pg) alternatively, call (+675) 7500 7500.

**Applications close COB Friday, 24 November 2023**

*Only shortlisted applicants will be contacted*

To apply for this position:

- Download and complete the Application Form from <https://vanguard.com.pg>.
- Email the application to [jobs@vanguard.com.pg](mailto:jobs@vanguard.com.pg) together with a copy of your CV in MS Word format.

**Note: Do not include copies of any other documents. You will be asked to provide the originals of certificates etc if you are selected for Interview**