

## **POSITION DESCRIPTION**

### **AM8034 – Manager, Accounting**

Our client, is a State-Owned statutory corporation with a clearly defined mandate to build shareholder wealth and to improve the provision of services to the people of Papua New Guinea.

Applications from qualified and experienced professionals are invited for this role, based in Port Moresby.

### **MANAGER - ACCOUNTING**

Reporting to the Executive Manager Finance, the Manager - Accounting will manage Accounts staff responsible for financial reporting, billing, collections, payroll and budget preparations for the organisation. This role is also responsible for conducting reviews of processes, systems and procedures and also supports the CFO in providing financial reports on major projects of the organisation and its key clients and stakeholders.

#### **Key Responsibilities:**

- Deliver timely and responsive Financial services
- Contribute to the delivery of the organization's goals and objectives
- Ensure all financial activities comply with the Corporations Cost Control requirements
- Contribute to the effectiveness of the Finance Team
- Lead and develop an effective and productive team
- Build and maintain productive internal and external relationships
- Participate and contribute to an effective and productive team.

#### **Expected Competencies:**

- Bachelor in Accounting or Finance with proven senior accounting experience
- CPA PNG qualified or similar equivalent
- Minimum of 5 years' experience in a similar role in the private sector
- Knowledgeable in accounting standards and practices
- Experience managing time and prioritising to meet expectations.

### **APPLY NOW**

Please visit our website: <https://vanguard.com.pg/vacancies/>

Follow the instructions to complete the online application form and attach the following: An updated CV, including details of three (3) referees with current contact details.

For more information email [jobs@vanguard.com.pg](mailto:jobs@vanguard.com.pg) alternatively, call (+675) 7500 7500.

**Applications close COB Friday, 13 October 2023**

*Only shortlisted candidates will be contacted*

To apply for this position:

- Download and complete the Application Form from <https://vanguard.com.pg>.
- Email the application to [jobs@vanguard.com.pg](mailto:jobs@vanguard.com.pg) together with a copy of your CV in MS Word format.

**Note: Do not include copies of any other documents. You will be asked to provide the originals of certificates etc if you are selected for Interview**