

## **POSITION DESCRIPTION**

National Maritime Safety Authority

### **AM8007 - Senior International Liaison Officer**

Papua New Guinea **National Maritime Safety Authority (NMSA)** was Established by the NMSA Act 2003 and is responsible for promoting, complying with and maintaining world class maritime safety standards in Papua New Guinea consistent with legislation and commitments under National Legislation and International Conventions in order to facilitate a safe, efficient and environmentally responsible shipping sector for stakeholders in government, industry and the community.

Under the mandate, NMSA ensures a fully functioning and effective network of aids to navigation; availability of high quality and up to date navigational charts; that vessels meet the safety standards required by law and international commitments; ensuring seafarers' competency through vigilant examination and certification, and coordinating maritime responses to distress calls and monitoring and controlling ship-sourced pollution.

NMSA is inviting suitably qualified and experienced candidates to apply for this position based in Port Moresby:

#### **Senior International Liaison Officer**

Reporting to the Manager Maritime Standards & Compliance, the role is responsible to liaise with relevant International Organisations, Papua New Guinea Government and stakeholders to ensure ratification and implementation of relevant international maritime conventions.

#### **Key Responsibilities:**

- Ensure department is kept abreast of all new conventions under the IMO, ILO, IALA, IHO, ITU publications and international maritime standards, Agreements and Statutory legislation that National Maritime Safety Authority is signatory to
- Ensure timely process of adopting and ratifying is facilitated and managed effectively.
- Ensure compliance of all vessels in Papua New Guinea waters
- National Maritime Safety Authority will become truly internationally recognized maritime administration as this position is filled and performed by developing and adopting new legislations, regulations and appendixes to Conventions
- Ensure distribution and notification of IMO, ILO, IALA, IHO and ITU publications to National Maritime Safety Authority Departments and relevant stakeholders
- Monitor and revise Maritime Operations' Policies, Practices and Procedures Manuals as required, and in consultation with Departmental Managers to ensure that they are effective and kept up to date
- Prepare accurate policy discussion papers on Maritime Conventions, Legislations and Bills with Legal Services Department for management, National Maritime Safety Authority Board and the Minister for Transport
- Plan and carry out research into matters affecting safety for the Papua New Guinea Shipping Industry, the Papua New Guinea Port industry and ensure industry awareness and compliance
- Prepare and present National Maritime Safety Authority position papers on new International Conventions being considered by the IMO, ILO, IALA, IHO and ITU
- Develop and maintain strategic relationships between National Maritime Safety Authority and approved classification societies authorised to carry out statutory survey and certification services on behalf of National Maritime Safety Authority, in consultation with Surveys and Inspections Department
- Propose amendments to relevant legislation and policies in order to keep with National Maritime Safety Authority's statutory responsibilities for maritime safety or Safety of life at sea (SOLAS), pollution prevention from the International Convention for the prevention of pollution from ships (MARPOL) and associated matters from the

International Convention on Standards of Training, Certification and Watch keeping for Seafarers (STCW); ILO and Maritime Standard Convention (MSC).

**Expected Competencies:**

- Bachelor's Degree in Law and International Relations, Environmental or Marine Science
- Minimum of 2 years as an International Liaison Officer or Standards Auditor
- Excellent analytical, problem solving and communication skills
- Excellent presentation and business report writing skills
- Well versed with Microsoft Office applications
- Relevant knowledge of international conventions, maritime organization, labor organizations, association for aids to navigation and lighthouse authorities, hydrographic organization, telecommunication convention, telecommunication union and united nations convention on the law of the sea.

**This position is open to PNG citizens only.**

**APPLY NOW**

Please visit our website: <https://vanguard.com.pg/vacancies/>

Follow the instructions to complete the online application form and attach the following:

An updated CV, including details of three (3) referees with current contact details.

Full Position Description (PD) can be requested via email [jobs@vanguard.com.pg](mailto:jobs@vanguard.com.pg) alternatively, call (+675) 7500 7500.

**Applications close COB Friday 11<sup>th</sup> August 2023**

**Only shortlisted applicants will be contacted**

To apply for this position:

- Download and complete the Application Form from <https://vanguard.com.pg>.
- Email the application to [jobs@vanguard.com.pg](mailto:jobs@vanguard.com.pg) together with a copy of your CV in MS Word format.

**Note: Do not include copies of any other documents. You will be asked to provide the originals of certificates etc if you are selected for Interview**