

POSITION DESCRIPTION

National Maritime Safety Authority

AM7098 - Legal Officer - Legislation

Papua New Guinea **National Maritime Safety Authority (NMSA)** was Established by the NMSA Act 2003 and is responsible for promoting, complying with and maintaining world class maritime safety standards in Papua New Guinea consistent with legislation and commitments under National Legislation and International Conventions in order to facilitate a safe, efficient and environmentally responsible shipping sector for stakeholders in government, industry and the community.

Under the mandate, NMSA ensures a fully functioning and effective network of aids to navigation; availability of high quality and up to date navigational charts; that vessels meet the safety standards required by law and international commitments; ensuring seafarers' competency through vigilant examination and certification, and coordinating maritime responses to distress calls and monitoring and controlling ship-sourced pollution.

NMSA is inviting suitably qualified and experienced candidates to apply for this position based in Port Moresby:

Legal Officer – Legislation

Reporting to the Manager Legal Services, the role is responsible for updating and drafting all relevant legislation for NMSA and other legal work as required.

Key Responsibilities:

- Provide timely legal briefs and advice to Legal Service Manager
- Provide timely and accurate status reports on progress of Legislation drafting to Legal Services Manager
- Ensure all processes of enactment are complied with
- Ensure all drafting is compliant with internal and external requirements
- Ensure review and report on legislations as per instructions by NMSA Board and Management
- Undertake any other legal matters as assigned
- Ensure NMSA values and code of conduct, Occupational Health Safety, Policies and procedures are adhered to at all times.

Expected Competencies:

- Bachelor's Degree in Law with admission to practise as a Lawyer
- Minimum 3 years post admission as a lawyer and member of PNG Law Society
- Knowledge of PNG Merchant Shipping Act, Marine Pollution Regulations and Maritime Legislations including NMSA Act
- Knowledge of drafting and processes of enactment, international maritime organization relevant conventions, international labor organization and process of adapting international laws
- Sound analytical and problem solving skills
- Excellent report writing and legal drafting skills.

This position is open to PNG citizens only.

APPLY NOW

Please visit our website: <https://vanguard.com.pg/vacancies/>

Follow the instructions to complete the online application form and attach the following:

An updated CV, including details of three (3) referees with current contact details.

Full Position Description (PD) can be requested via email jobs@vanguard.com.pg alternatively, call (+675) 7500 7500.

Applications close COB Friday 11th August 2023

Only shortlisted applicants will be contacted

To apply for this position:

- Download and complete the Application Form from <https://vanguard.com.pg>.
- Email the application to jobs@vanguard.com.pg together with a copy of your CV in MS Word format.

Note: Do not include copies of any other documents. You will be asked to provide the originals of certificates etc if you are selected for Interview