

POSITION DESCRIPTION

PNG Ports Corporation Limited

AM7093 - Port Facility Security Officer

PNG Ports Corporation Limited (PNGPCL) is a premier maritime service company in Papua New Guinea and is the largest port operator in the South West Pacific, outside Australia and New Zealand.

PNGPCL continues to develop the capacity of its workforce to deliver high quality service to all stakeholders and is committed to attracting the highest caliber of professionals who can make a difference to the organization. PNGPCL provides a positive work environment and rewards employees who contribute to business success.

PNGPCL is looking to employ two candidates for this role and is inviting applicants to apply.

Port Facility Security Officer x2

The positions are based in Rabaul and Kimbe respectively and will report functionally to the National Security Manager and administratively to the Business Manager. The Port Facility Security Officer is responsible for overseeing effective and efficient security operations at the allocated Port.

Key Responsibilities:

- Prepare and oversee all shift schedules, personnel to carry out activities of visitor control, employee and port user identification at the Port
- Ensure all external and internal security personnel are fully orientated to carry out operations within the Port Operational regulations, ISPS Code, policies and procedures to safeguard PNGPCL facilities, equipment, materials, cargo and employees to minimize incidents and costs
- Plan and assess quick incident response time to minimize escalation of security threats, exposure to hazards by carrying out security drills, training and exercises
- Liaise with external security company managers on performance of security officers engaged at the port to ensure quality service is rendered consistently
- Ensure personnel are adequately provided with security and safety materials/equipment
- Make sure the Shift Security Supervisors maintain an accurate Issue Register
- Ensure document controls are in place and records are maintained for ISPS audits and
- Provide timely and accurate shift reports to superior of all incidents of security and safety breaches, investigations and traffic infringements to the Police Traffic infringements section consistently.

Experience & Qualifications:

- Minimum Grade 12
- Minimum of 3 - 5 years' experience in a similar role
- A PNG Driver's License is desirable
- Must be physically, mentally and medically fit
- No criminal records
- Excellent operational knowledge of radio communications
- High level security awareness and intelligence
- Good understanding of port operations security requirements
- Excellent understanding and application of security discipline
- Very good coordination and organizational skills including good writing skills
- Very good investigative skills
- Relevant computer applications.

APPLY NOW

Please visit our website: <https://vanguard.com.pg/vacancies/>

Follow the instructions to complete the online application form and attach the following:

An updated CV, including details of three (3) referees with current contact details.

Alternatively, please call us on 7500 7500 or email recruitment@vanguard.com.pg

Applications close COB Friday 21st July 2023

Only shortlisted applicants will be contacted

To apply for this position:

- Download and complete the Application Form from <http://www.vanguard.com.pg>.
- Email the application to recruitment@vanguard.com.pg together with a copy of your CV in MS Word format.

Note: Do not include copies of any other documents. You will be asked to provide the originals of certificates etc if you are selected for Interview