

## **POSITION DESCRIPTION**

National Energy Authority

### **AM7064 - Internal Auditor**

The **National Energy Authority (NEA)** was established by virtue of the *National Energy Authority Act 2021* to regulate the generation, transmission, distribution and retailing of the renewable and non-renewable energy.

NEA is inviting **exceptional candidates** to apply for this leadership role that will support its growth and diversification as the economic and technical regulator of the energy industry in PNG.

### **INTERNAL AUDITOR**

Reporting to the Managing Director, the Internal Auditor will be responsible in ensuring accountability and good governance regarding its internal systems and procedures in accordance with the NEA Act (2021), Public Finance Management Act and other government governance requirements.

#### **Key Responsibilities:**

- Assist the Managing Director in ensuring that NEA is accountable regarding its internal procedures, the NEA Act 2021, Public Finances Management Act and other government governance requirements
- Studying NEA's accounting records, prepare compliance reports and supervise NEA workflows
- Objectively assess a NEA's internal business processes
- Assess the NEA's risks and the efficacy of its risk management efforts
- Ensure that the NEA is complying with relevant PNG public sector governance laws and statutes
- Evaluate internal control and make recommendations on how to improve on them.

#### **Expected Competencies:**

- Bachelor's degree in Accounting or Auditing or other relevant acceptable qualification to the Department of Personnel Management
- Minimum of 5 years work experience at a senior management level or as an Internal Auditor either in the public or private sector
- Good organisational and administrative ability
- Good oral and written communication skills
- Good analytical and research ability
- Good interpersonal character and negotiation skills.

**This position is open to PNG citizens only.**

### **APPLY NOW**

Please visit our website: <https://vanguard.com.pg/vacancies/>

Complete the application form and follow the website instructions to forward to us including a detailed CV and three current referees. A full Position Description (PD) can be requested from our office.

Alternatively, please call us on (+675) 7500 7500 or email [recruitment@vanguard.com.pg](mailto:recruitment@vanguard.com.pg)

**Applications close COB Friday 16<sup>th</sup> June 2023**

**Only shortlisted applicants will be contacted**

To apply for this position:

- Download and complete the Application Form from <http://www.vanguard.com.pg>.
- Email the application to [recruitment@vanguard.com.pg](mailto:recruitment@vanguard.com.pg) together with a copy of your CV in MS Word format.

**Note: Do not include copies of any other documents. You will be asked to provide the originals of certificates etc if you are selected for Interview**