

POSITION DESCRIPTION

Air Niugini Ltd

AM7046 - General Manager, Ground Operations

Air Niugini Limited is the national airline of Papua New Guinea, based in Port Moresby. It operates a domestic network from Port Moresby and Lae, as well as international services in Asia, Oceania, and Australia. Its main base is Jacksons International Airport, Port Moresby.

Air Niugini Limited is inviting **exceptional candidates** to apply for this leadership role that will support its growth and diversification in the airline industry.

This position is based in Port Moresby.

GENERAL MANAGER – GROUND OPERATIONS

Reporting to the Chief Executive Officer, the General Manager – Ground Operations will be responsible for the overall co-ordination and efficient airport and ground handling operations covering all Domestic and International airports and facilities served by Air Niugini.

Key Responsibilities:

- Ensures that the Division functions in line with Company objectives
- Ensures daily ground handling operations at all domestic and international stations are conducted and/or carried out in line with applicable regulations and standards
- The authority to make decisions regarding risk tolerability with respect to the safety and/or security of ground handling operations
- Be integrally involved with team development with the aim of developing an achievement focused team that is customer service and on time performance orientated
- Implementing a customer service programme with a clear objective to immediately improve customer service standards
- Identify and implement cost reduction and efficient improvement initiatives approved by the Chief Executive Officer
- Ensure all daily aircraft movements are as per the published schedule and take remedial actions where necessary on delays and disruptions
- Ensure that all negotiations with service providers and other airlines are carried out and that the necessary contract documents are signed relating to Air Niugini's aircraft and ground handling at foreign ports as well as handling of foreign aircraft by Air Niugini in PNG
- Represent Air Niugini at Industry, National and International levels on Airport Facilitation meetings throughout the network. This includes liaison with the Civil Aviation Safety Authority
- In the event the facilitation meeting is rescheduled, the General Manager or his delegate shall initiate correspondence to National Airports Corporation (NAC) to ensure our issues are made known
- Identify training needs for Divisional staff and make appropriate recommendations
- Ensure and monitor the Division's expenditure budget and take positive control measures to save on costs
- Is accountable to the Chief Executive Officer for the safety and security of ground handling operations
- Securing People, Core Business, Information and Reputation: Protection of the Company's integrity, people, process and assets from harm and loss
- Incident Response, Management, and Recovery: initiating special security measures during periods/instances of increased threat.

Expected Competencies:

- Tertiary and post graduate education qualifications
- Minimum of 10 years in Senior Management positions
- 5 years in Senior Management roles in significant airline operations role
- Exceptional negotiation skills with wide industry experience with service providers, other airlines in relation to ground handling locally and at foreign ports
- Ability to maintain daily airline movement schedules and to implement remedial actions
- Strong interpersonal and communication skills
- Strong leadership and analytical skills and strategic vision
- Results driven with particular emphasis on customer service standards and exploring new marketing opportunities
- Ability to work under pressure is essential.

Air Niugini is an equal opportunity employer with excellent remuneration and benefits available, commensurate with qualifications and experience.

APPLY NOW

Please visit our website: <https://vanguard.com.pg/vacancies/>

Complete the application form and follow the website instructions to forward to us including a detailed CV and three current referees. A full Position Description (PD) can be requested from our office.

Alternatively, please call us on (+675) 7500 7500 or email recruitment@vanguard.com.pg

Applications close COB Friday 26th May 2023

Only shortlisted applicants will be contacted

To apply for this position:

- Download and complete the Application Form from <http://www.vanguard.com.pg>.
- Email the application to recruitment@vanguard.com.pg together with a copy of your CV in MS Word format.

Note: Do not include copies of any other documents. You will be asked to provide the originals of certificates etc if you are selected for Interview