

POSITION DESCRIPTION

PNG Ports Corporation Limited

AM7010 - Civil Engineer, Southern

PNG Ports Corporation Limited (PNGPCL) is a premier maritime service company in Papua New Guinea and is the largest port operator in the South West Pacific, outside Australia and New Zealand.

PNGPCL continues to develop the capacity of its workforce to deliver high-quality service to all stakeholders and is committed to attracting the highest calibre of professionals who can make a difference to the organization. PNGPCL provides a positive work environment and rewards employees who contribute to its business success.

PNGPCL is inviting **exceptional candidates** to apply for this key role based in Port Moresby:

Civil Engineer – Southern

Reporting to the Senior Engineer - Southern, the Civil Engineer - Southern will assist in the coordination, planning, reporting, documenting and administrating of all R&M, CAPEX as well as any special or major investment/development programs or prospects by way of liaising and collaborating with all internal and external resources or stakeholders on behalf of the Infrastructure Division.

Key Responsibilities:

- Assist Senior Engineer in ensuring that the region's Corporate Plan Implementation Schedule and action plans are implemented and monitored as per PNGPCL's Corporate Plan
- Assist Senior Engineer in ensuring that all the Regional corporate plan projects are being planned and implemented successfully
- Assist the Senior Engineer in developing of a Regional Corporate Plan Project Implementation Schedule and Action Plan to assist with the Implementation of the Corporate Plan Projects earmarked for the respective ports in the region, including Planning, Preparation, Execution and Monitoring & Closing of Projects
- Assist the Senior Engineer in Planning, Preparing and Execution of any emergency repair works and or maintenance to any PNGPCL's infrastructure when the need arises in the region
- Assist the Senior Engineer attend and respond to any internal or external stakeholder meetings/engagements concerning any infrastructure projects inception and or developments
- Assist the Senior Engineer and coordinate with other co-engineers within the Infrastructure Division to roll out all earmarked projects in the corporate plan and achieve at least fifty (50%) percent progress in their implementation phase per year
- Assist the Senior Engineer in administering PNGPCL's Infrastructure Projects for the region, including preparation of project proposals, budgets, tendering, contracts selection and administration, implementation, compliance and closeout so that projects are delivered within reasonable timeframes and budget
- Assist Senior Engineer and the Projects & Assets team in planning, coordinating and leading necessary resources to ensure the required conditional assessments for all infrastructure assets at respective ports within the region are undertaken and corresponding data recorded in accordance with PNGPCL's Asset Management Policy and Procedures
- Assist the Senior Engineer arrange and hold regular project update meetings for all executed infrastructure Contracts and report their status to Manager Engineering and Manager Projects & Assets on a monthly basis
- Assisting the Senior Engineer prepare and provide, including reviewing or assessing, necessary business cases, progress project reports and other documentation as and when required by the line function division and or external stakeholders and as approved by Chief Infrastructure Officer's office
- Assisting the Senior Engineer to Collect and make available implemented project data's by appropriately documenting and filing in the division's shared drive system for reporting purposes and analysis of project performance data for internal and external accountability and improvement reviews
- Assist the Senior Engineer Review of the Regional team's performance and reporting to the Senior Engineer.

Expected Competencies:

- Degree in Structural and or Civil Engineering, and/or Project Management. A postgraduate qualification is preferable
- Must be a registered member with IEPNG or equivalent as per the Washington Accord
- At least 5 year's experience in engineering projects involving multiple stakeholders in both the public and private sectors including planning, budgeting, tendering, contracting, controlling and reporting on projects of value over PGK 1 million
- Good knowledge in Engineering Management, Structural and Civil Construction and of the construction industry including all Statutory Requirements for any Engineering Projects
- Very good knowledge of Engineering regulations, standards, codes and practices including contract administration and project management
- High-level people and operational management skills including strategic thinking, planning, organization and problem-solving skills
- Relevant Engineering Software Computer Application skills.

This position is open to PNG citizens only.

APPLY NOW

Please visit our website: <https://vanguard.com.pg/vacancies/>

Complete the application form and follow the website instructions to forward to us including a detailed CV and copy of a current police clearance certificate. We encourage applicants to request a full PD from our office to review before applying.

Alternatively, please call us on (+675) 7500 7500 or email recruitment@vanguard.com.pg

Applications close COB Friday 10th March 2023

Only shortlisted applicants will be contacted

To apply for this position:

- Download and complete the Application Form from <http://www.vanguard.com.pg>.
- Email the application to recruitment@vanguard.com.pg together with a copy of your CV in MS Word format.

Note: Do not include copies of any other documents. You will be asked to provide the originals of certificates etc if you are selected for Interview