

POSITION DESCRIPTION

Australian Centre for Disease Preparedness (ACDP)

AM6074 - Communications Officer

Australian Centre for Disease Preparedness (ACDP) (formerly known as the Australian Animal Health Laboratory) helps protect Australia's multi-billion-dollar livestock and aquaculture industries, and the general public, from emerging infectious disease threats. It is a high-containment facility designed to allow scientific research into the most dangerous infectious agents in the world.

The ACDP International Program, partners with multiple organisations including government, non-government and specialised agencies across the Asia-Pacific. The LabCap PNG project partners with PNG's National Agriculture and Quarantine Inspection Authority's (NAQIA) to build diagnostic capacity, biorisk management and quality assurance for priority diseases at their National Animal Health and Food Testing Laboratory (NAHFTL).

Reporting to the LabCap PNG Project Manager, this position is responsible to support implementation of an animal health laboratory capacity building project, based in Port Moresby, Papua New Guinea (PNG).

ACDP is inviting **exceptional candidates** to apply for this vital role:

COMMUNICATIONS OFFICER – LABCAP PNG

Key Responsibilities:

- Develop and distribute communication material to support implementation of the LabCap PNG project e.g. newsletter, webpage, media etc.
- Conduct stakeholder assessments and surveys
- Build networks across PNG's animal health sector including key project stakeholders such as NAQIA, NAHFTL and the Australian Government's Departments of Foreign Affairs and Trade (DFAT) and Agriculture, Fisheries and Forestry (DAFF).

Expected Competencies:

- A relevant degree or equivalent experience in animal health or general science and experience in policy advocacy
- Experience in project communications and a passion for development work to support the LabCap PNG project which is delivered by the International Program
- Demonstrated experience in design and implementation of communication material for projects
- Experience in stakeholder assessment to ensure communication tools meet objectives and reach target audiences
- Experience in, or passion for aid or development projects and experience in collection and reporting of monitoring and evaluation data
- High level interpersonal and communication skills including a demonstrated ability to communicate effectively and build networks with project partners in order to meet project goals and timelines
- Ability to work within a team, to demonstrate flexibility and build and maintain respectful relationships with project partners
- Skills in either monitoring and evaluation or policy advocacy and website development are considered favorable.

This position is open to PNG citizens only.

APPLY NOW

Please visit our website: <https://vanguard.com.pg/vacancies/>

Complete the application form and follow the website instructions to forward to us including a detailed CV and three current referees.

Alternatively, please call us on (+675) 7500 7500 or email recruitment@vanguard.com.pg

Applications close COB Friday 20th January 2023

Only shortlisted applicants will be contacted

To apply for this position:

- Download and complete the Application Form from <http://www.vanguard.com.pg>.
- Email the application to recruitment@vanguard.com.pg together with a copy of your CV in MS Word format.

Note: Do not include copies of any other documents. You will be asked to provide the originals of certificates etc if you are selected for Interview