

## **POSITION DESCRIPTION**

National Fisheries Authority

### **AM6034 - Principal Legal Counsel**

The **National Fisheries Authority (NFA)** is a non-commercial Statutory Authority established under the Fisheries Management Act 1998 on 1st January 2001.

NFA is responsible for the sustainable management and facilitation of fisheries resources development in Papua New Guinea with an aim to maximise economic benefits to the stakeholders.

The Authority is inviting **exceptional candidates** to apply for this Executive Management position:

### **PRINCIPAL LEGAL COUNSEL**

The Principal Legal Counsel (PLC) is directly responsible to the Managing Director to provide guidance and advice on all broad functional policies and goals including general managerial direction including advice on contractual responsibilities, regional and international obligations and ensure these are discharged competently. The PLC provides leadership for the provision of administrative support to link the NFA Board to the Minister for Fisheries and senior management on all matters pertaining to Board administration and implementation of decisions. The PLC will become familiar with access arrangements, the PNG Fisheries Management Act and its regulations, regional fisheries agreements, the Law of the Sea and its supplements and appreciate their significance in the context of Papua New Guinea's macro-economic and sector objectives.

#### **Key Responsibilities:**

- Review NFA's contractual obligations and areas where NFA may need contractual or legal arrangements
- Be familiar with domestic regional and international legislation, agreements, arrangements and obligations affecting or likely to affect the PNG fisheries sector. Coordinate feasibility studies as to the advantages of contractual arrangements over internal functions
- Coordinate tendering or advertising of service delivery opportunities
- Participate in service provider selection and ensure transparent and robust selection criteria
- Draft contract agreements suited to the specific contract arrangement
- Support NFA management in contractor negotiation
- Monitor contractor performance
- Work with legal specialists when appropriate to ensure best available advice for NFA
- Undertake regular consultation with contractors
- Participate in corporate services work planning and performance review
- Undertake any other associated tasks.

#### **Expected Competencies:**

- Recognized qualification in law, business or administration but a more general qualification will be acceptable providing there is sufficient general business or administrative experience
- Minimum of 5 years' experience in administration or management
- Recognized legal qualification and familiarity with legal drafting and contracts
- Well-developed understanding of contract law and fisheries law
- Experience in contract management
- Experience in the provision of general services to an Executive Board

An attractive remuneration package commensurate with qualifications and experience is on offer for the right candidate.

## **APPLY NOW**

Please visit our website: <https://vanguard.com.pg/vacancies/>

Complete the Application Form and follow the website instructions to forward to Vanguard International, including a detailed CV.

**A full Position Description is available for each position and can be requested from our office. Applicants are encouraged to obtain this prior to applying.**

Alternatively, please call us on (+675) 7500 7500 or email [recruitment@vanguard.com.pg](mailto:recruitment@vanguard.com.pg)

**Applications close COB Friday 19<sup>th</sup> August 2022**

**Only shortlisted candidates will be contacted**

To apply for this position:

- Download and complete the Application Form from <http://www.vanguard.com.pg>.
- Email the application to [recruitment@vanguard.com.pg](mailto:recruitment@vanguard.com.pg) together with a copy of your CV in MS Word format.

**Note: Do not include copies of any other documents. You will be asked to provide the originals of certificates etc if you are selected for Interview**