

## **POSITION DESCRIPTION**

Kumul Minerals Holdings Limited

### **AM5090 - Financial Controller**

**Kumul Minerals Holdings Limited (KMHL)** is the National Mining Company of Papua New Guinea (PNG), operating as a commercial enterprise, principally in mineral exploration, development, production, processing and marketing activities. KMHL is mandated as the exclusive nominee to hold and manage mining investments on behalf of the Independent State of Papua New Guinea.

KMHL currently holds an interest in Ok Tedi Mining Limited (67.7%), Bougainville Copper Limited (17.4%) and is focused on investing in quality mining projects to create more value for our shareholders.

Successful candidates are required to drive strategic direction, retention, growth and expansion through proactive thought leadership and demonstrated value - added advocacy. These are dynamic positions and you must be comfortable with frequent multi-tasking between strategic management, technical, business, finance, and planning activities which are vital for the successful delivery of the roles' responsibilities.

KMHL is now inviting **exceptional candidates** to apply for this opportunity that will play a key role in shaping the future of PNG's National Mining Company. This position is based in Port Moresby.

### **FINANCIAL CONTROLLER**

The Financial Controller reports directly to the Chief Financial Officer and will ensure the effective and efficient operation of KMHL's financial processes, systems and controls so that KMHL meets all statutory obligations and maintains a well governed business.

#### **Key Responsibilities:**

- Maintain the financial records for the Group, both offshore and onshore in future and in charge of the overall Accounting/Finance functions of the KMHL and its subsidiaries
- Preparation of, and audit of, subsidiary and consolidated Statutory Accounts for KMHL for timely independent external audit
- Ensure adequate controls are installed and that substantiating documentation is approved and available such that all purchases may pass independent and external audits
- Work with the CFO and through all Heads of all Business Functions to develop strategic and operating plans and then manage through the Heads of Function to ensure delivery of the targeted business results, holding accountable those that are off track or fail to deliver. Ensure clear and timely communication with key stakeholders including the State, minority shareholders, banks, business partners and the public amongst others
- Handle all Tax duties, ensuring full compliance and timely remittances and payment of all liabilities and obligations on behalf of KMHL
- Oversee all purchasing and payroll activity for staff and contractors
- Attend Board and Subcommittee meetings when required or delegated by CFO, particularly the Finance & Audit Committee
- Ensure timely reconciliations across the KMHL balance sheets, and in particular the banking activities of KMHL

#### **Expected Competencies:**

- Bachelor Degree in Business, Commerce (Accounting), Finance or equivalent
- Full membership Certified Public Accountant (CPA) or Chartered Accountant (CA)
- Post graduate qualification in management (e.g. MBA) preferred
- Extensive Financial Accounting experience and knowledge of PNG Tax compliance
- Minimum 10 years' management experience developing Financial Systems (within an ERP)
- Minimum 10 years coaching, mentoring and developing a Finance Team.

## **APPLY NOW**

Please visit our website: <https://vanguard.com.pg/vacancies/>

Complete the application form and follow the website instructions to forward to us including a detailed CV and three current referees. A full PD can be requested from our office.

Alternatively, please call us on (+675) 7500 7500 or email [recruitment@vanguard.com.pg](mailto:recruitment@vanguard.com.pg)

**Applications close COB Friday 22<sup>nd</sup> April 2022**

**Only shortlisted applicants will be contacted**

To apply for this position:

- Download and complete the Application Form from <http://www.vanguard.com.pg>.
- Email the application to [recruitment@vanguard.com.pg](mailto:recruitment@vanguard.com.pg) together with a copy of your CV in MS Word format.

**Note: Do not include copies of any other documents. You will be asked to provide the originals of certificates etc if you are selected for Interview**