

## **POSITION DESCRIPTION**

Kumul Minerals Holdings Limited

### **AM5088 - Information & Communication Technology (ICT) Manager**

**Kumul Minerals Holdings Limited (KMHL)** is the National Mining Company of Papua New Guinea (PNG), operating as a commercial enterprise, principally in mineral exploration, development, production, processing and marketing activities. KMHL is mandated as the exclusive nominee to hold and manage mining investments on behalf of the Independent State of Papua New Guinea.

KMHL currently holds an interest in Ok Tedi Mining Limited (67.7%), Bougainville Copper Limited (17.4%) and is focused on investing in quality mining projects to create more value for our shareholders.

Successful candidates are required to drive strategic direction, retention, growth and expansion through proactive thought leadership and demonstrated value - added advocacy. These are dynamic positions and you must be comfortable with frequent multi-tasking between strategic management, technical, business, finance, and planning activities which are vital for the successful delivery of the roles' responsibilities.

KMHL is now inviting exceptional candidates to apply for this opportunity that will play a key role in shaping the future of PNG's National Mining Company. This position is based in Port Moresby.

### **INFORMATION & COMMUNICATION TECHNOLOGY (ICT) MANAGER**

The Information & Communication Technology (ICT) Manager will be responsible to oversee and ensure that computing and communication systems and equipment are operating effectively and efficiently within KMHL.

#### **Key Responsibilities:**

- Managing IT staff by recruiting and training employees, communicating job expectations, and monitoring performance
- Overseeing the annual IT budget and ensuring cost-effectiveness
- Monitoring daily operations, including server hardware, software, and operating systems
- Coordinating technology installations, upgrades, and maintenance
- Selecting and purchasing new and replacement hardware and software, when necessary
- Testing, troubleshooting, and modifying information systems so that they operate effectively
- Generating performance reports for operating systems
- Assuring all IT activities are performed within the parameters of applicable laws, codes, and regulations
- Evaluating technology risks in order to develop a network disaster recovery plan and backup procedures
- Remaining up to date with advances in technology and industry best practices.

#### **Expected Competencies:**

- Bachelor Degree in Computer Science, Commercial Computing or equivalent
- 10 plus years of proven experience in managing IT infrastructure and services including IT process facilitation and process improvement experience
- 5 plus years of ICT project management, network administration, and network installation.

### **APPLY NOW**

Please visit our website: <https://vanguard.com.pg/vacancies/>

Complete the application form and follow the website instructions to forward to us including a detailed CV and three current referees. A full PD can be requested from our office.

Alternatively, please call us on (+675) 7500 7500 or email [recruitment@vanguard.com.pg](mailto:recruitment@vanguard.com.pg)

**Applications close COB Friday 22<sup>nd</sup> April 2022**

**Only shortlisted applicants will be contacted**

To apply for this position:

- Download and complete the Application Form from <http://www.vanguard.com.pg>.
- Email the application to [recruitment@vanguard.com.pg](mailto:recruitment@vanguard.com.pg) together with a copy of your CV in MS Word format.

**Note: Do not include copies of any other documents. You will be asked to provide the originals of certificates etc if you are selected for Interview**