

## **POSITION DESCRIPTION**

National Energy Authority

### **AM5073 - Deputy Managing Director**

On 6 July 2021, the *National Energy Authority Act 2021 (NEA Act)* came into force with the publication in the National Gazette of notices of commencement of the Act. The National Energy Authority (the Authority) is now established and has the power and responsibility to obtain, licence and regulate the Generation, Transmission, Distribution and Retailing of Electricity and all other energy related activities in the country.

NEA is inviting exceptional candidates to apply for this vital role:

### **DEPUTY MANAGING DIRECTOR**

The position is accountable to the Managing Director for the effective and efficient management and operations of the NEA. The Deputy Managing Director is to plan and manage the operations of the NEA and ensure its' functions are in accordance with the NEA related policies and legislation.

#### **Key Responsibilities:**

- Assist the Managing Director in planning, managing and coordination of the NEA and its mandated goals and responsibilities
- Assist the Managing Director to oversee and monitor the operations of the NEA
- Secretarial and administrative duties which may include attending to telephones, distribution of correspondence, filing work and arranging meetings
- Ensure that the NEA policies, regulations and Rollout Plan are conformed by contractors, retailers and the public
- Ensure that the standards of the energy industry when and where applicable to reflect changes in the industry
- Ensure that the testing and examination of electrical contracting licenses are conducted in .and effective and transparent manner
- Ensure that the issuing of electricity licenses to contractors are done in a transparent manner.

#### **Expected Competencies:**

- Master's Degree in Economics, Business Administration, Finance, Mechanical/Electrical Engineering or other relevant related discipline
- Minimum of 10 years work experience in the energy sector (regulatory, policy etc)
- Minimum of 8 years at a management level in either the public or private sector
- Knowledge of NEA Act 2021, Electricity Industry Act, National Energy Rollout Plan, Electricity Industry Policy and National Energy Policy.

**This position is open to PNG citizens only.**

### **APPLY NOW**

Please visit our website: <https://vanguard.com.pg/vacancies/>

Complete the application form and follow the website instructions to forward to us including a detailed CV and three current referees. A full PD can be requested from our office.

Alternatively, please call us on (+675) 7500 7500 or email [recruitment@vanguard.com.pg](mailto:recruitment@vanguard.com.pg)

**Applications close COB Friday 1<sup>st</sup> April 2022**

Incomplete and late applications may be deemed invalid and excluded from further consideration.

**Only shortlisted applicants will be contacted**

To apply for this position:

- Download and complete the Application Form from <http://www.vanguard.com.pg>.
- Email the application to [recruitment@vanguard.com.pg](mailto:recruitment@vanguard.com.pg) together with a copy of your CV in MS Word format.

**Note: Do not include copies of any other documents. You will be asked to provide the originals of certificates etc if you are selected for Interview**