

POSITION DESCRIPTION

Kumul Consolidated Holdings

AM4093 - Knowledge Manager

Kumul Consolidated Holdings (KCH) is a State-Owned Statutory Corporation with a clearly defined mandate to build shareholder wealth and to improve the provision of services to the people of Papua New Guinea. KCH is the Trustee Shareholder for 9 Majority State-Owned Enterprises (SOE) operating in the aviation, banking & financial services, insurance, maritime infrastructure, power, post & logistics, telecommunications, water & sanitation sectors.

KCH is committed to strengthening role of SOEs to deliver sustainable returns over the long term. KCH requires SOEs to focus on financial performance, capital allocation to meet expected return on assets, and investment strategies for legacy nation building projects. In some instances, this may involve partial privatisation. The goals are to increase revenue, drive profitability and seek new partnerships that deliver benefits for the people and Government of Papua New Guinea.

To strengthen and deliver sustainable returns, KCH is inviting exceptional candidates to apply for these vital roles within KCH Transformation Office (TO):

KNOWLEDGE MANAGER

The incumbent will be responsible for the continuous improvement of KCH and SOE project and program delivery by developing the TO and SOE corporate knowledge. The role does this by maintaining tools, methodology and templates which capture project and program knowledge to generate insightful lessons learnt and coordinating continuous improvement training of project and program management tools and techniques.

Key Responsibilities:

- Provides enterprise level planning, coordination, oversight, governance and assurance services across KCH's portfolio of stateowned enterprises (SOEs)
- Enables the confident delivery of the organisation's strategic objectives, including state-owned enterprise (SOE) capital infrastructure projects, ICT projects, business improvement projects, and the essential initiatives to delivery of KCH's strategic objectives
- Define the knowledge management strategy for our knowledge base and maintain high quality, up-to-date, and searchable content for audiences of varying skill level
- Work effectively across the organization with stakeholders, change management, service teams, trainers, curriculum developers and subject matter experts to develop and support new and existing products, features, and services
- Leverage Guru's analytics to evaluate business impact, track the usage and define efficiency of the knowledge base content
- Lead, coach and develop a team of authors from each department
- Establish writing guidelines based on knowledge base best practices and develop the team to ensure they are achieving or surpassing them.

Expected Competencies:

- Relevant Postgraduate qualifications and substantial experience in business, information technology, project management with relevant industry certifications
- Experience working independently and as a member of a team with 5-7 years' experience in a similar role in a private organization
- Familiarity with PNG Government and SOE structure, agencies and current events
- Excellent presentation and facilitation skills with a high standard of written and spoken English
- Proficient in MS Office applications including Excel for data analysis and PowerPoint for briefing presentations.

All interested persons are encouraged to obtain the full Position Descriptions for these roles by contacting our office.

This position is open to PNG citizens only.

APPLY NOW

Please visit our website: <https://vanguard.com.pg/vacancies/>

Complete the Application Form and follow the website instructions to forward to Vanguard International, including a detailed CV.

Alternatively, please call us on 7500 7500 or email recruitment@vanguard.com.pg

Applications close COB Friday 3rd September, 2021

Only shortlisted candidates will be contacted

To apply for this position:

- Download and complete the Application Form from <http://www.vanguard.com.pg>.
- Email the application to recruitment@vanguard.com.pg together with a copy of your CV in MS Word format.

Note: Do not include copies of any other documents. You will be asked to provide the originals of certificates etc if you are selected for Interview