

POSITION DESCRIPTION

St John Ambulance Papua New Guinea

AM25000164 - Chief Executive

CHIEF EXECUTIVE

National St John Ambulance Council of Papua New Guinea (St John)

About the role

Active since 1957, the National St John Ambulance Council of Papua New Guinea, a well-respected and widely known organisation is seeking a new Chief Executive (CE) based in Port Moresby.

St John is a statutory body established under the St John Council Incorporation Act 1976, partly funded by the government. It plays a vital role in saving lives and improving emergency care across Papua New Guinea. The CE will be responsible for delivering on the organisation's mandate, strengthening partnerships with government and provincial authorities, ensuring high operational standards, and leading a dedicated workforce of clinicians, volunteers, and support staff. St John operations are funded through a mix of government grants, donor contributions, and enterprise revenue, therefore strong financial stewardship is vital to fulfilling this role.

St John remains focused on making health care possible for more people by basing ambulance stations in regional centres as a hub for reaching more people in rural areas. And as such, we are looking for a CE that can lead, grow and innovate the St John service model to reach more communities around the country while ensuring it remains high-quality, financially sustainable, and relevant to the communities around Papua New Guinea.

You will demonstrate the gravitas and strategic communication skills to be the primary spokesperson for St John, and to lead work to build community and stakeholder awareness of St John's mission and impact around the country. Your extensive knowledge of government and non-profit service delivery will aid you to build effective and collaborative service delivery models and partnerships across the community.

Key Duties

- **Sustainable Ambulance Service Delivery**
Deliver safe, effective, and nationally coordinated emergency ambulance services, ensuring high standards of clinical and operational performance
- **Government and Stakeholder Engagement**
Build and maintain productive partnerships with national and provincial governments, development partners, and other key stakeholders to support the strategic aims of St John
- **Organisational Growth and Reform**
Lead transformation and modernisation of the ambulance service, aligning the workforce, ICT systems, fleet, and infrastructure to current and future needs
- **Financial Stewardship and Funding Sustainability**
Secure sustainable funding through government contracts, grants, enterprise activities, and philanthropic partnerships.
- **Values-Driven Leadership**
Model the values of St John — Care, Agility, Respect, Excellence, and Service — and embed a culture of accountability, professionalism, and continuous improvement.

Essential

- Do you have Postgraduate qualifications and prior executive experience in similar contexts? If yes, provide details
- Do you have relevant tertiary qualifications in health, management, public administration, or a related discipline? If yes, provide details
- Do you have experience in the health or emergency services sector? If yes, provide details

- Share your experience in successfully leading a large and complex organisation through strategic change, growth, and modernisation - ideally in healthcare, emergency services, or a comparable public service environment
- Share your experience and ability in building and maintaining high-level relationships with government, partners, and donors, and to navigate political environments to influence policy and secure support for public service delivery?
- What is your understanding of health systems, emergency medical services, and clinical governance frameworks, particularly in resource-constrained or developing country contexts?
- Do you have experience in managing multimillion-kina budgets, securing funding through government and enterprise, and ensuring operational efficiency, compliance, and sustainability. Provide details
- Do you have extensive experience in working strategically and collaboratively with a focused board which is very clear on its core strategy and humanitarian aims? Provide details
- Share your experience and ability to lead and engage with people from diverse cultures, provinces, and communities across PNG, and to ensure services are locally relevant, respectful, and inclusive
- Share your experience in commitment to the humanitarian values of St John, with a track record of leading with integrity, humility, and a focus on service to others
- Share your leadership attributes and experience in successfully leading and developing high-performing teams and developing talent.

HOW TO APPLY

Please visit the Vanguard International website: <https://vanguard.com.pg/vacancies/>, download and complete the online application form. Ensure to address the Key Selection Criteria in the completed application then submit by email to executiverecruitment@vanguard.com.pg with the following documents: Expression of Interest letter, updated CV in word or PDF, copies of qualifications and contact details of 2 current professional referees.

All intending applicants are encouraged to obtain the Position Description prior to submission of your application.
For more information, call (+675) 7500 7500.

Applications close at 5pm (local time) on Monday, 23rd June 2025

We welcome and thank all applications; however, only shortlisted applicants will be contacted.

To apply for this position:

- Download and complete the Application Form from <https://vanguard.com.pg>.
- Email the application to executiverecruitment@vanguard.com.pg together with a copy of your CV in MS Word format.