

POSITION DESCRIPTION

Telefomin District Development Authority

AM25000127 - Health Project Officer

Telefomin District Development Authority (TDDA) as legislated under the District Development Authority Act (2014 as amended) is mandated by the National Government to deliver goods and services throughout the Electorate. TDDA is seeking highly skilled and experienced professionals for this full-time role based in Telefomin, West Sepik Province.

HEALTH PROJECT OFFICER

This role will be responsible for the implementation, monitoring and evaluation of health-related projects, collaboration with community health teams, local government bodies and other stakeholders to ensure the effective delivery of health services and initiatives in the district.

Key Responsibilities:

- Support the planning and execution of health initiatives and programs in line with TDDA objectives
- Coordinate and liaise with community health workers, local health authorities and other relevant stakeholders
- Monitor and evaluate the progress of health projects, providing regular updates to the TDDA Project Manager
- Identify health needs within the district and recommend strategic solutions to address them
- Assist with data collection, analysis and reporting related to health program outcomes
- Promote community health awareness and ensure the sustainability of health interventions
- Ensure compliance with local health regulations, standards and guidelines
- Manage project resources and budgets as required by the health program.

Qualifications & Experience:

- Do you have a Bachelor's degree in Public Health, Health Management or a related field? If yes, provide details
- Do you have a minimum of 3 years' experience in health project management or public health service delivery? Please provide details.
- Do you have experience in community engagement and stakeholder coordination?
- How familiar are you with the local health system and challenges in Papua New Guinea?
- Strong organizational and communication skills
- Ability to work independently and as part of a team.

This position is open to PNG citizens only.

APPLY NOW

Please visit the Vanguard International website: <https://vanguard.com.pg/vacancies/>, download and complete the online application form then submit together with your updated CV, certified copies of qualifications, including details of three (3) referees with current contact details by email to jobs@vanguard.com.pg

For more information, call (+675) 7500 7500.

Applications close at 4pm on Wednesday, 23rd April 2025

Only shortlisted applicants will be contacted

To apply for this position:

- Download and complete the Application Form from <https://vanguard.com.pg>.
- Email the application to jobs@vanguard.com.pg together with a copy of your CV in MS Word format.