

POSITION DESCRIPTION

Western Provincial Health Authority

AM25000120 - Director Public Health

WESTERN PROVINCIAL HEALTH AUTHORITY (WPHA)

Join us in making a difference in the health sector!

The **Western Provincial Health Authority (WPHA)** has embraced a significant reform of health service delivery systems and is seeking experienced and visionary professionals for the following executive position to lead efforts in delivering quality health services across the Western Province.

Western Provincial Health Authority comprises more than 200 health care facilities distributed across the province. This position is based in Daru, Western Province.

DIRECTOR PUBLIC HEALTH

Reporting to the CEO, the Director Public Health is responsible for the overall management and implementation of public health programs, working closely with government, church-run and partner health institutions to promote a collaborative approach to health promotion and disease prevention. The role demands a blend of administrative acumen, strategic vision and public health expertise. This involves managing and directing public health services through strategic leadership and providing expert advice on public health services within the Western Province in the functional areas of family health, disease control, health promotion, disease outbreak response and surveillance and environmental health including providing support to districts.

Key Responsibilities:

- Lead and manage staff, provide expert advice and opinion to prevent, promote and implement public health programs
- Promote quality of service care through the monitoring and evaluation of services, development of protocols, supervision of staff and continuing education in the area of the public health services function
- Liaise with the Program and Divisional managers to ensure a coordinated approach to public health care, as well as other important responsibilities such as recruitment, staff discipline, conflict resolution, annual budgeting, financial control, resource allocation and utilisation;
- Prepare annual budget for Public Health programs and work with program managers and staff on developing annual activity and implementation plans
- Preparation of annual and quarterly Public Health Services Division's reports,
- Collaborate and coordinate partnership, implement programs that support coaching and mentoring of public health staff within WPHA
- Collaborate and effectively contribute to developing and implementing policies, plans, projects and programs relating to the core function of the PHA
- Effective preparation of annual management reports and budgetary estimates
- Lead and contribute to effective financial management processes and practices ensuring compliance with Financial Management Act and other applicable regulations relating to disbursement of funds.

Required Qualification & Experience:

- Do you have a Bachelor Degree in Medicine or Clinical Health related field? If yes, provide details
- Do you have a Post graduate qualification in Public Health, Health Administration / Management, business management? If yes, provide details
- Do you have a minimum of 5 years' experience at senior management level in the public or private sector? Please provide details

- Do you have experience of managing health service delivery in the provinces, at least 5 years?
- How familiar are you with the Provincial Health Authority Act 2007, National Health Administration Act, Public Service (Amended) Management Act 1995, revised (2002) Public Service General Order, Public Finance (Management) Act 1995, Organic Law on Provincial & LLG Act 1985, Industrial Relations & Labor Laws and other relevant legislation.

TO APPLY

Please visit our website: <https://vanguard.com.pg/vacancies/> and complete the online application form and submit together with your updated CV, certified copies of qualifications, including details of three (3) referees with current contact details by email to executiverecruitment@vanguard.com.pg

For more information, call (+675) 7500 7500.

Applications close at 5pm on Wednesday, 26th March 2025

Only shortlisted applicants will be contacted

Authorized by: Dr Miriam Boga, CEO

To apply for this position:

- Download and complete the Application Form from <https://vanguard.com.pg>.
- Email the application to executiverecruitment@vanguard.com.pg together with a copy of your CV in MS Word format.